

Part-time

# CIMA



# Our **Teaching Team** Includes:



James Griffiths



Jo Watkins



Kirsty Blount



Neil Young



Naomi Hobday

---

Matching **quality**  
with **value** for  
**brighter futures**

---

**HIGHLY EXPERIENCED TUTORS**  
**DEDICATED CAREER SERVICE**  
**COMPREHENSIVE ONLINE RESOURCES**  
**HD RECORDED VIDEO LECTURES**  
**FREE FINANCIAL SKILLS CERTIFICATES\***  
**PASS 1<sup>ST</sup> TIME GUARANTEE<sup>TM\*\*</sup>**  
**UKBA HIGHLY TRUSTED SPONSOR**

\*When you book 6 or more papers. See website for full T&Cs. \*\*FBT Pass 1<sup>st</sup> Time Guarantee<sup>TM</sup> ensures that if you do not successfully pass your paper on the first sitting, you will be able to attend a free re-sit course (full-time students), or free revision class (part-time students) at the next available sitting at no extra cost. The revision paper will cover the failed paper only.

# Flexible Learning

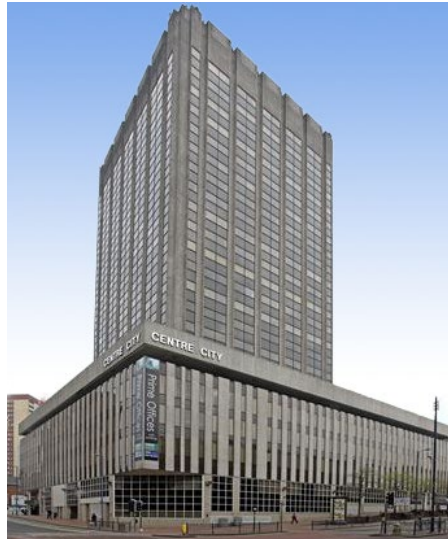
Get the most out of your study time with FBT

Our classroom tuition, revision and extensive online study resources deliver a truly unique learning experience. We focus on ensuring you pass your exams and providing continuous progress towards qualification.

We provide a range of study options for tuition and revision classes, offering you maximum benefits and flexibility:

- ▶ Weekday and Weekend\*
- ▶ Online
- ▶ Blended learning

All study modes can be mixed and matched to provide a study timetable that suits your personal circumstances. Your study time outside of lessons can be spent in the part-time student lounges, or within a modern library.



\*Subject to demand.

# CIMA Study Options

Take control of your CIMA qualification with FBT's online study resources — provided by LSBF Online and powered by InterActive. You can learn, review and revise with everything you need at your fingertips.

FBT Online study has many benefits and resources. These include:

- ▶ The complete CIMA syllabus in HD video lectures\*
- ▶ Tutor-marked mock exams
- ▶ Study texts, revision kits and revision cards
- ▶ Pass 1<sup>st</sup> Time Guarantee™\*\*
- ▶ Access to an online student & mentor community

Our award-winning online platform is here with the support you need, no matter how you choose to study.

## 100% Online Study\*

Select the most flexible study option to match your studies with your individual commitments. Interact with tutors and students in real-time — wherever you are!

## Part-Time On-Campus Study

Choosing to study on campus gives you the unique opportunity to supplement and reinforce your on-campus learning with access to online learning resources.



“I chose to do CIMA with FBT because it offered **great value** for money and the staff were **very personal** with my enquires. In addition they were **knowledgeable about the courses** too. They went out of their way to help me.”

—David Williams, CIMA Student

## Blended Online/On-Campus Study

Combine on-campus learning with online access to the entire CIMA course syllabus in HD recorded video lectures\*, alongside full study resources. You can match face-to-face tuition with the ability to study anytime, anywhere. Our blended options also include in-class revision sessions to ensure the ultimate exam preparation through our highly experienced tutors.

\*These dates are subject to change. Please refer to [www.cimaglobal.com/exemptions](http://www.cimaglobal.com/exemptions) for up to date information.



# The CIMA Qualification

The CIMA qualification is specially designed for those who wish to develop a successful and diverse career in financial and business management. CIMA is a broadly based qualification which develops key decision making, management, strategic and analytical skills. As an addition to your CV, the CIMA qualification provides a globally recognised certification and prestige.

## Registering as a CIMA student

Enrolment as a FBT student does not automatically register you with CIMA. All students who wish to sit CIMA examinations must register with CIMA separately.

## Exemptions

You can expect to receive exemptions if you have a relevant degree or a relevant professional qualification. CIMA decides if previous study is relevant and they award some exemptions for some papers at Certificate, Operational and Management level. There are no exemptions given at Strategic level.

FBT advises you to check your starting point with CIMA before you enrol on the course. ([www.cimaglobal.com/exemptions](http://www.cimaglobal.com/exemptions))

## Exemption Application Deadlines

CIMA requires 20 days to process exemption applications. See exam registration deadlines below.\*

	May Sitting	November Sitting
Student Registration	By 31 <sup>st</sup> Jan	By 31 <sup>st</sup> July
	By 14 <sup>th</sup> Mar	By 14 <sup>th</sup> Sep



## Entry Requirements

The CIMA offers various entry points on to the CIMA qualification, depending on age and previous academic qualifications. We recommend that students have a good proficiency in English.

## Minimum Requirements

- ▶ Students must be at least 18 years old
- ▶ Two A Levels and three GCSEs or equivalent in five separate subjects, including English and Mathematics
- ▶ Information on the minimum entrance criteria for each country is available from the CIMA website [www.cimaglobal.com](http://www.cimaglobal.com)

## Practical Experience

To become CIMA qualified, students need to satisfy the practical experience requirements (PER). This means providing evidence of a minimum of 3 years supervised and relevant work experience, which must be completed within 5 years of passing their last exam.

You will benefit from the expertise of a specialist on-campus Careers Advisor, trained to provide advice on the specific issues that you may encounter in your job search.

Our careers team will work with you to identify work placement opportunities, delivering the practical skills and experience essential to become a CIMA affiliate.

\*These dates are subject to change. Please refer to [www.cimaglobal.com/exemptions](http://www.cimaglobal.com/exemptions) for up to date information.

# CIMA Syllabus & Exam Regulations

## The CIMA Syllabus Consists of 15 Papers Divided into 5 Parts:

Certificate Level – 5 papers  
 Operational Level – 3 papers  
 Management Level – 3 papers  
 Strategic Level – 3 papers  
 Professional Competence Level – 1 paper

### Certificate Level

**C01** Fundamentals of Management Accounting  
**C02** Fundamentals of Financial Accounting  
**C03** Fundamentals of Business Mathematics  
**C04** Fundamentals of Business Economics  
**C05** Fundamentals of Ethics, Corporate Governance & Business Law

### Operational Level

**E1** Enterprise Operations  
**P1** Performance Operations  
**F1** Financial Operations

### Management Level

**E2** Enterprise Management  
**P2** Performance Management  
**F2** Financial Management

### Strategic Level

**E3** Enterprise Strategy  
**P3** Performance Strategy  
**F3** Financial Strategy

### Professional Competence Level

T4 Test of Professional Competence in Management Accounting (TOPCIMA)

- ▶ Initial Professional Development – Work Based Practical Experience
- ▶ Case Study Examination based on pre-seen and unseen material



### Exam Regulations

- ▶ At Certificate Level there are no restrictions on the order in which papers are taken
- ▶ All papers at Certificate Level are Computer Based Assessment (CBA)
- ▶ The previous Managerial level is now split into two levels – Operational and Management
- ▶ You may choose any combination of papers to suit your own study requirements. However, students are advised to sit and pass the Operational Level before sitting the Management Level, and are recommended not to sit more than three exams at any single examination sitting for the best possibility of success
- ▶ All Operational and Management Level must be completed before attempting the Strategic Level papers
- ▶ The three papers in Strategic Level must be sat together in the first attempt
- ▶ All the Operational, Management and Strategic Levels must be completed and passed before attempting CIMA T4

### Computer-Based Assessment

Both our campuses are official CIMA Computer-based Exam Centres. CBAs are available for papers Co1, Co2, Co3, Co4 and Co5 only. Please contact us for details on the CBA dates.

# Career Services

Bringing you success is central to everything we do. That's why we don't stop at exceptional courses. We also provide full career services to prepare you for life at blue-chip organisations around the world.

## Training and development

We devote courses to sharpening the skills you need to really stand out. These include CV writing, interview technique and social media workshops.

## Networking events

The Careers team regularly hosts global employers on campus and we can ensure you meet influential business leaders, HR representatives and professionals from international businesses.

## Careers Surgery

Our careers professionals all have years of experience. They will provide invaluable advice and insight, answering your questions on anything from job applications to specific markets.



### **Birmingham Campus**

2<sup>nd</sup> Floor Podium, Centre City  
5-7 Hill Street, Birmingham  
B5 4UA, UK  
T: +44 (0) 121 616 3370  
F: +44 (0) 845 337 3406

info@FBT-global.com  
www.FBT-global.com

### **Manchester Campus**

2<sup>nd</sup> Floor , Linley House  
Dickinson Street, Manchester  
M1 4LF, UK  
T: +44 (0) 161 713 1777  
F: +44 (0) 161 261 4719

manchester@LSBF.org.uk  
www.LSBFmanchester.com

### **London Campus**

8-9 Holborn,  
London,  
EC1N 2LL, UK  
T: +44 (0) 20 7823 2303  
F: +44 (0) 20 7823 2302

info@LSBF.org.uk  
www.LSBF.org.uk

### **Toronto Campus (Canada)**

36 Eglinton Avenue West,  
Suite 200  
Toronto, Ontario  
Canada M4R 1A1  
T: +1 416 800 2204

info@LSBF.ca  
www.LSBF.ca

### **Singapore Institute**

1 Finlayson Green, #07-00  
Raffles Place  
Singapore 049246  
T: +65 6580 7700  
F: +65 6438 2478

info@LSBF.edu.sg  
www.LSBF.edu.sg

### **InterActive (Online)**

T: + 44 (0) 20 3535 1274  
info@studyinteractive.org  
www.studyinteractive.org